

Minutes of Regular Meeting, January 10, 2005

The Town Council of the Town of Warren met Monday, January 10, 2005, at 6:30 p.m. for a Regular Council Meeting at Assembly Hall, Council Meeting Room, 131 N. Wayne Street, in accordance with the rules of this Town Council and applicable law.

Those present were: Council Members, David Scheib, Ron Neff, Bill Cartwright, and Harold Jones; Clerk-Treasurer, Marilyn Morrison; Employees, Curt Day, Dennis Spittler; and Lee Poulson; Others, Warren Weekly Reporter, Huntington Herald Press Reporter and Carol Pugh, HCUED.

President Jones called the meeting to order at 6:30 p.m.

Minutes of the Regular Meeting of December 28th, 2004 were approved as submitted.

Submitted were documents/invoices from Schnelker Engineering related to release of retainage for Wastewater Project, Contract A-1 in the amount of \$3500 and A-2 Contract in the amount of \$9,638.85, both to Keith Sullivan Excavating. Following discussion and upon recommendation of Utility Manager Day, Jones moved, seconded by Cartwright, to approve release of retainage and payment to Keith Sullivan Excavating in the amount of \$13,138.85. The motion was approved unanimously.

Morrison reported that Stewart-Brimner Insurance representative Amy Pederson had quoted Worker's Compensation Insurance for the Volunteer Fire Department at a cost of approximately \$1000.

Morrison summarized a letter from AEP in which official notification was given for termination of service under the 1997 Electric Services Agreement with such termination to be effective June 30, 2006. Negotiations with AEP through IMMUDA (Indiana and Michigan Municipal Distributors Association), of which the Town is a member, were initiated in November of 2004.

President Jones read a letter from a customer requesting a sewer credit be given as in the absence of the family for an extended period of time water usage would be necessary for the heating system. However, no water would be expected to enter the sewer. Following discussion, Cartwright moved, seconded by Neff that the sewer connection fee of \$16.21 be charged but that additional wastewater charge based on water gallons used be waived. The motion was approved unanimously.

Discussed was Resolution 1-2005, establishment of certain Holiday dates. Following discussion, Scheib moved, seconded by Neff, adoption of Resolution 1-2005 setting Christmas holiday as December 22, 23 and 26 and New Years as December 30 and January 2. The motion was approved unanimously.

President Jones announced that WHARMM would be held in Andrews on Monday, January 17th at 6:00 p.m. Three members of Council and Morrison plan to attend.

Jones moved, seconded by Scheib, to retain Ted Bendall of Bendall DeLaney Hartburg McNeely and Roth, LLC as Municipal Attorney. The motion was approved unanimously

Following review of the terms, Neff moved, seconded by Cartwright, approval of an Agreement for Consulting Engineering Services with Schnelker Engineering in the amount of \$2800 annually. The motion was approved unanimously.

President Jones reviewed an invoice for annual dues from Indiana Municipal Electric Association in the amount of \$1,049.03, the amount being based on the number of kWh sold in 2004. Jones moved, seconded by Scheib, payment of the invoice. The motion was approved unanimously.

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Carol Pugh, Executive Director of Huntington County United Economic Development, discussed the Vision in Progress project for Huntington County and requested that Council fill a position on the Communications and Technology Task Force with someone from the community. President Jones requested that matter be placed on the agenda at the next Regular Meeting of Council.

Morrison submitted the annual Investment Report and the December/End of Year Financial Report.

Day reported that overtime hours had been spent on snow/ice removal but that all equipment remained operational. The monthly activity report was submitted.

The monthly activity report prepared and submitted by Marshal Donnelly was reviewed.

With the agenda portion of the meeting completed, the Council moved into a work session with Curt Day, Utility Manager, and Lee Poulson, Assistant Manager, for review of the current status of the utilities/street/park departments and project planning for the departments as related to development of the Capital Improvement Plan and maintenance projects for each department. By consensus, Council approved purchase of a Leak Detector at the approximate cost of \$2500, preparation of specs for paving and curbing of certain portions of Town in preparation for bid letting in February, preparation of estimate of cost for looping of water lines in three sections of Town, and establishment, with related cost, of a water meter replacement and testing program. Discussed in general were certain projects already designated for 2005.

There being no further business to come before Council, the meeting was adjourned.

Submitted _____ Clerk-
Marilyn Morrison Treasurer

Town Council, Town of Warren:

_____	<u>As President</u>	_____	<u>As Member</u>
Harold Jones		Bill Cartwright	
_____	<u>As Member</u>	_____	<u>As Member</u>
Ron Neff		David Scheib	