

## Minutes of Regular Meeting, January 13, 2003

The Town Council of the Town of Warren met Monday, January 13, 2003, for a Regular Meeting in the meeting room of the Town Hall Annex, 131 N. Wayne Street, in accordance with the rules of this Town Council and applicable law.

Those present were: Council Members, Ron Neff, Bill Cartwright, Chod Boxell, and Harold Jones; Clerk-Treasurer, Marilyn Morrison; Employees, Larry Poulson, Steve Donnelly, Dennis Spitler and Darrel Bice; Others, Huntington Herald Press Reporter, Warren Weekly Reporter, John Flemming.

President Jones called the meeting to order at 6:30 p.m.

In a Special Order of Business, annual reorganization of Town Council was conducted with Harold Jones being selected as President and Chod Boxell as Vice President by consensus of Council. The following department assignments were made for 2003:

Street Department	Bill Cartwright
Electric Utility	Ron Neff
Water Utility	Chod Boxell
Police, Wastewater	Harold Jones

President Jones opened discussion related to the Spectrum Engineering review of bids and recommendation for acceptance of bid for the vegetation control project as part of the Electric Utility Upgrade. Following discussion, Neff moved, seconded by Cartwright, to accept the Spectrum recommendation awarding the project to Townsend Tree Service in the amount of \$16,872. The motion was approved unanimously.

As part of the Electric System Project Upgrade, quotes submitted for provision of materials to meet specifications were opened for review and were as follows:

Brownstown Electric Supply Co.	\$68,070.59
Hughes/Elasco – Mattoon Utilities	\$58,432.81
WESCO	Quote itemized, total to be calculated
Reed City Power Line Supply	\$62,067.94

All quotes will be submitted to Spectrum Engineering for review and recommendation.

President Jones reviewed the status of the Centennial Contract and recommended approval. Boxell moved, seconded by Neff, to approve the contract authorizing Attorney Bendall to submit the document to Centennial. The motion was approved unanimously.

Neff will be representing Council at the 9:45 a.m., January 28<sup>th</sup> progress meeting related to the wastewater projects.

Morrison submitted copies of benefit insurance information from Mike Terry, insurance agent, and reviewed information received during a meeting on this date. Amendments to the current medical/dental/life/disability result in a 15% increase in insurance coverage cost. Recommendations from Terry as to amendment to the plan would result in substantial savings and were presented for review. Following discussion, Council, by consensus, requested that Terry be scheduled to attend the next regularly scheduled meeting of Council.

Following discussion and review, Jones moved, seconded by Neff, to approve an annual engineering contract with Schnelker Engineering with no modifications from the previous year's contract with cost remaining at an annual amount of \$2800. The motion was approved unanimously.

Boxell moved, seconded by Jones, designation of Ted Bendall as Municipal Attorney. The motion was approved unanimously.

Following review and discussion, Boxell moved, seconded by Cartwright, approval of 2003 dues in the amount of \$440 for National League of Cities. The motion was approved unanimously.

Neff moved, seconded by Boxell, that Morrison continue to represent the Town on the 3A Development District Board of Directors. The motion was approved unanimously.

Morrison submitted information from the Board of Local Government Finance giving tentative approval for the 2003 Municipal Budget. Final approval will not be received until reassessment figures are finalized.

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Morrison submitted a listing of checks which had been outstanding for over two years and requested Council consider clearing those checks as provided in State Statute. General Fund showed three checks totaling \$161.17, Electric Utility showed two checks totaling \$48.01, and Water Utility showed three checks totaling \$67.41. Jones moved, seconded by Boxell, approval of clearing of outstanding warrants as presented. The motion was approved unanimously. Also submitted for Council review was the December Financial Report which would also reflect end-of-year balances pending necessary adjustments as necessitated in preparation of the annual financial report.

Assistant Fire Chief Larry Poulson submitted the December Activity Report for the Fire Department.

Marshal Donnelly submitted December and End-of-Year activity reports. Marshal Donnelly reported that it would be necessary to replace the radio in the 2000 police car due to changes in communication equipment by Huntington County Dispatch. Updating of the unit is not possible due to the ten year age of the radio. Estimated cost of the replacement was \$1000 which would be covered by the police department capital purchases` budget. Further details will be presented at the next Regular Meeting of Council.

In general discussion, Carol Pugh, Huntington County United Economic Development, reported that the next meeting of W.H.A.R.M.M. was scheduled for the Southside Fire Station in Huntington. Local resident John Flemming requested information on whether the wastewater separation project would be passing by his property and further inquired as to whether he could get dirt being removed from locations for use at his property. Bice will check project maps and check with the contractors on the dirt.

Neff moved, seconded by Boxell, approval of Accounts Payable Vouchers as follows:

Electric	1-27,506-513	\$118,176.65
Water	1-25,506-513	\$19,520.31
Wastewater	1-16,400-408	\$46,003.01
Sanitation	1,2	\$3,213.00
General	1-29,701,702	\$23,293.68

The motion was approved unanimously.

There being no further business to come before Council, the meeting was adjourned.

By \_\_\_\_\_ Clerk-  
Marilyn Morrison Treasurer

Approved by Town Council:

As \_\_\_\_\_ President  
Harold Jones

As \_\_\_\_\_ Member  
Bill Cartwright

As \_\_\_\_\_ Member  
Ron Neff

As \_\_\_\_\_ Member  
Chod Boxell