

Minutes of Regular Meeting, January 26, 2004

The Town Council of the Town of Warren met Monday, January 26, 2004 for a Regular Council Meeting at Assembly Hall, Council Meeting Room, 131 N. Wayne Street, in accordance with the rules of this Town Council and applicable law.

Those present were: Council Members, David Scheib, Harold Jones, Bill Cartwright, and Ron Neff; Clerk-Treasurer, Marilyn Morrison; Employees, Town Marshal Steve Donnelly; Others, Warren Weekly Reporter and Tim Ford.

President Jones called the meeting to order at 6:30 p.m..

Minutes of the Regular Meeting of January 12 were approved as submitted.

Morrison reported that work was being done to consolidate listings of those property owners notified that connection into the new sanitary sewer lines would be necessary, listing of connections which had been completed, and listings compiled of necessary connections following review of aerial photographs of the project areas. Following review of a quote submitted by Warren Service and Supply for installation of new sewer connection for Town Hall, Jones moved, seconded by Neff, to accept the estimate in the amount of \$2800 with a not to exceed of \$3400. The motion was approved unanimously.

Morrison reported that the upgrade of the billing system by Keystone had been rescheduled for April 14th with installation of fixed asset reporting software set for April 15th.

Following discussion, Cartwright moved, seconded by Scheib, to follow past practice by paying the registration fee of \$225 and the electric usage fee of \$10 for the Huntington County Expo scheduled for March 20th and 21st with the Warren Area Chamber of Commerce to cover display details and manning of the booth. The motion was approved unanimously.

Following discussion of the document and the program of random drug testing for CDL drivers, Neff moved, seconded by Cartwright, to continue contracting with Region 8 Education Service Center for supply of such testing service by Outcome, LLC of Fort Wayne. The motion was approved unanimously.

Following review and discussion, Jones moved, seconded by Cartwright, to continue membership in the Indiana Alliance of Water at the annual cost of \$160.40, based on number of meters. The motion was approved unanimously.

Following review and discussion, Jones moved, seconded by Scheib, to continue membership in the National League of Cities at the annual cost of \$440. The motion was approved unanimously.

President Jones summarized documentation from IDEM citing permitting of construction of sewer main in the Dogwood Villa as applied for by contractors of the United Methodist Memorial Home.

Morrison submitted documentation from Mike Terry, benefit insurance agent, showing an overall 18% increase in medical coverage and a 14% dental coverage increase through Starmark Insurance. Following discussion and review of the documents, by consensus, recommendation from Terry to contact additional companies, specifically Anthem, was approved. Morrison reported enrollment forms had been downloaded and could be distributed and returned within the week. Renewal date is March 1.

Following discussion, Scheib moved, seconded by Neff, to appoint Mike Coolman to fill a vacancy on the Board of Zoning Appeals created when Scheib was selected to serve on Council. The motion was approved unanimously. Jones moved, Cartwright seconded, to re-appoint Jack Trosper to serve on the BZA. The motion was approved unanimously. Jones moved, seconded by Neff, to re-appoint Mike Bolinger to serve on the Warren Plan Commission. The motion was approved unanimously. All appointments are subject to acceptance by the individual.

President Jones summarized issues discussed at the January 19th meeting of WHARMM held in Andrews. Main topic was open door policy.

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Morrison reported that the Annual Report had been completed and had been filed with the Huntington Herald Press for publication. Auditors have indicated the State Board of Accounts audit will be completed by March 12th although indications are it could be earlier.

Morrison reported information from Utility Manager Bice in his absence. The road grader, recently repaired by Holt Company, had quit running after fifteen minutes of use. Holt had come on site and the grader is operational at this time. Council considered a recommendation from Bice that two sensor controls be purchased from DW Squared. Scheib moved, seconded by Neff, that a PresLev Submersible Pressure Transducer be purchased at the quoted price of \$700 and that a second be purchased at a price not to exceed \$990 as availability may be a factor. The other quote was from BL Anderson at \$1300. The motion was approved unanimously.

Ford filed the December activity report for the Fire Department.

Marshal Donnelly reported that the recently purchased Tahoe is being outfitted and will be available for use by January 30th.

Announcements were as follows: February 9th and 23rd, Council Meetings.

General discussion was held.

There being no further business to come before Council, the meeting was adjourned.

Submitted _____ Clerk-Treasurer
Marilyn Morrison

Approved by Town Council:

As _____ President
Harold Jones

As _____ Member
Bill Cartwright

As _____ Member
Ron Neff

As _____ Member
David Scheib