

Minutes of Regular Meeting, February 9, 2004

The Town Council of the Town of Warren met Monday, February 9, 2004 for a Regular Council Meeting in the Assembly Hall, Council Meeting Room, 131 N. Wayne Street, in accordance with the rules of this Town Council and applicable law.

Those present were: Council Members, David Scheib, Ron Neff, Bill Cartwright, and Harold Jones; Clerk-Treasurer, Marilyn Morrison; Employees, Dennis Spitler, Larry Poulson, and Darrel Bice; Others, Huntington Herald Press Reporter, Warren Weekly Reporter, Tim Ford, Carol Pugh of HCUED.

President Jones called the meeting to order at 6:30 p.m.

Minutes of the Regular Meeting of January 26th were approved as submitted.

Bice reported that cabinets were needed in the wastewater treatment lab to support additional testing as required by IDEM as additional equipment would need to be purchased. Submitted was a quote from Lowe's Home Center in the amount of \$5212.68. Neff moved, seconded by Scheib, to approve purchase of cabinets. The motion was approved unanimously. Cost of the additional equipment will approximate \$12,000 with quotes to be submitted. Reviewed was a letter from Sullivan Excavating and Schnelker Engineering detailing completion of items on the punch list for the A-2 separation project. Following discussion and upon recommendation of Bice, Jones moved, seconded by Scheib, to reduce retainage held for the A-2 Project to \$10,000. Voting for were Jones, Scheib, Neff. Voting against was Cartwright, citing personal reasons. Bice requested Council consider extending membership in the American Water and Wastewater Association with annual dues of \$190. Jones moved, seconded by Neff, to approve the request. The motion was approved unanimously.

Morrison reported that David Isaacson, Spectrum Engineering, had requested a meeting with Council to discuss continuation of the pole replacement portion of the electric distribution project. President Jones scheduled a special meeting for Monday, February 23rd at 5:00 p.m. subject to availability of Isaacson.

Neff reported that the Chamber of Commerce was planning for the booth at the 2004 Huntington County Expo. The Town display board will be needed. Neff volunteered to deliver and set up the board with Larry Poulson to assist. The work schedule was available for Council members to volunteer to serve in the booth.

Discussed was the concession stand at Tower Park as Sigma Phi Gamma had notified that they would no longer be contracting that service. By consensus, Council directed that a letter be sent to Sigma Phi as to their intent concerning the building so that discussion can be held as to steps to take to provide concessions. Scheib made recommendation that his vacancy on the Park Board be filled by Brady Smekens and that Kim Coolman be appointed to the Board as both had volunteered to do so. Council concurred with the recommendation by consensus. President Jones appointed Scheib to represent the Council at Park Board meetings.

Ordinance 2004-1, an ordinance authorizing a short term loan from Electric Reserve to the Water Utility for I-69 extension of 1995, was submitted for introduction as the current loan has expired. Proceeds of Tax Increment Financing within the I-69 development area are used for payment of the loan. Following discussion, Jones moved, seconded by Neff, to suspend rules to allow for consideration of adoption of an ordinance at the same meeting of introduction. The motion was approved unanimously. Jones moved, seconded by Cartwright, to adopt Ordinance 2004-1. The motion was approved unanimously. The matter will be submitted to the Redevelopment Commission for consideration.

Morrison reported that notification had been received from Stewart/Brimner Insurance that renewal of the general/liability insurance would show a six percent premium increase. Total cost of the package would be approximately \$35,000. Additional premium would be necessary for additional coverage of the newly constructed wastewater plant.

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Reviewed was a request from Indiana Northeast Development for financial support in the amount of \$500. An agreement for \$500 annually in support for three years has expired. Following discussion and report from Carol Pugh of HCUED (Huntington County United Economic Development) that financial support for IND is provided by HCUED, by consensus, it was determined that financial support would not be given in 2004.

Morrison submitted the January financial report. Reported also was that the State Board of Account's Audit was progressing and indications were it would be finished by the first of March. One topic of discussion was accounts receivables and disconnects. Further information will be available following the exit interview. Morrison also reported that copies of accounts payable voucher registers would now be found in each member's Council Packet as the new system prints out in 8 1/2" by 11" forms. The forms will be available by noon on Friday to allow Council Members time for review prior to the meeting.

Fire Chief Ford submitted the January activity report.

Neff moved, seconded by Scheib, approval of accounts payable vouchers as follows:

Electric	20-73	\$104,131.09
Water	25-76	\$ 27,175.45
Wastewater	19-58	\$199,583.15
Sanitation	3-5	\$ 3,222.75
General	63-98	\$ 42,585.74

The motion was approved unanimously.

General discussion was held.

There being no further business to come before Council, the meeting was adjourned.

Submitted _____ Clerk-
Marilyn Morrison Treasurer

Approved by Town Council:

_____ As President	_____ As Member
Harold Jones	
Bill Cartwright	
_____ As Member	_____ As Member
Ron Neff	David Scheib