

## Minutes of Regular Meeting, March 24, 2003

The Town Council of the Town of Warren met Monday, March 24, 2003 for a Regular Council Meeting in the Town Hall meeting room, 131 N. Wayne Street, in accordance with the rules of this Town Council and applicable law.

Those present were: Council Members, Harold Jones, Chod Boxell, Bill Cartwright and Ron Neff; Clerk-Treasurer, Marilyn Morrison; Employees, Darrel Bice, Larry Poulson, Dennis Spitler; Others, Herald Press Reporter, Warren Weekly Reporter, and Greg Guerrettaz of Financial Solutions Group.

President Jones called the meeting to order at 6:30 p.m..

Minutes of the Regular Meeting of March 24<sup>th</sup> were approved as submitted.

Bice updated activity on wastewater projects as follows:

- Separation projects – three crews working, digging expecting to be completed by Mid-April.

- Easement document has been submitted to the UMM Home for consideration as planned project requires change in Matilda and Seventh Street area.

- Plant project – construction has renewed as weather has allowed pouring of concrete.

The next Wastewater Project Meeting is scheduled for March 25<sup>th</sup> at 9:45 a.m. with Neff and Bice representing the Town.

Following review of invoices and upon recommendation from Jim Lauer of Schnelker Engineering, Jones moved, seconded by Neff, approval of wastewater project invoices in the amount of \$224,918.78. The motion was approved unanimously.

Acting upon a request from the Advisory Park Board, discussion was held related to appointment of at least one student member to fill a vacancy due to graduation. By consensus, Kendra Flemming and Mandy Maddock were appointed as both expressed interest in serving.

Morrison reported that April 23<sup>rd</sup> has been scheduled for installation of payroll software. Preliminary work has been scheduled for March 31<sup>st</sup> to begin preparation for software upgrade of the billing program. Morrison reported that it was not planned to close the office for the payroll upgrade.

Bice gave a general update of utility and street projects. In regard to the Electric Utility, the vegetation control project is nearing completion with the distribution upgrade project scheduled to begin on or about April 1<sup>st</sup>. Materiel for the upgrade project has been delivered.

Announcements were as follows:

April 14, 28	Council Meetings
April 2	Noon, Warren Area Chamber of Commerce
April 7	Arts Festival Meeting, 6:30 p.m., Annex
April 8	7:00 a.m., HCUED
	Noon, WALDC
	7:00 p.m., "Our Town"

The remainder of the meeting was spent in review and discussion of the draft of the Comprehensive Financial Plan. Under discussion were topics such as impact on revenue due to the State changes in Income Tax distribution and declining state revenues, project planning, equipment purchase, development planning, fee structures, and budget planning. Further meetings will be scheduled for discussion and amendment before final adoption

There being no further business to come before Council, the meeting was adjourned at 10:45 p.m..

Submitted \_\_\_\_\_ Clerk-Treasurer  
Marilyn Morrison

Minutes of Regular Meeting, March 24, 2003 continued

Approved by Town Council:

As \_\_\_\_\_ President  
Harold Jones

As \_\_\_\_\_ Member  
Bill Cartwright

As \_\_\_\_\_ Member  
Ron Neff

As \_\_\_\_\_ Member  
Chod Boxell