

## Minutes of Regular Meeting, April 28, 2003

The Town Council of the Town of Warren met Monday, April 28, 2003 for a Regular Council Meeting in the Town Hall meeting room, 131 N. Wayne Street, in accordance with the rules of this Town Council and applicable law.

Those present were: Council Members, Chod Boxell, Bill Cartwright and Ron Neff; Clerk-Treasurer, Marilyn Morrison; Employees, Darrel Bice and Steve Donnelly; Others, Herald Press Reporter, Warren Weekly Reporter, Carol Pugh (HCUED) and Pat Riley (Boy Scouts)

Vice-President Boxell called the meeting to order at 6:30 p.m..

Minutes of the Regular Meeting of April 14th were approved as submitted.

A local citizen requested information related to the restoration portion of the wastewater project. She was informed that site restoration would be ongoing following completion of the construction phase of the project and had not started as of this date.

Quotes from AEP, OSMOSE Wood Preservation Company, and Pole Maintenance Company were reviewed. As quotes were submitted by unit cost, total project cost was not available. Council, by consensus, determined that the quotes be submitted to Spectrum Engineering for computation and recommendation. Acceptance of a quote would be considered at the next regularly scheduled meeting of Council.

The next regularly scheduled progress meeting for the wastewater projects is scheduled for April 29<sup>th</sup> at 9:45. Neff moved, seconded by Cartwright, to approve submission of the following invoices to Rural Development: Sullivan Excavating, Project A-1, \$43,585.35; Sullivan Excavating, Project A-2, \$222,727.08; Indiana Construction, Project B, \$175,236.45.

Submitted for Council input was a final draft of the updated "Town of Warren" brochure. General discussion was held with no suggestions for change or amendment offered. Warren Area Chamber Co-President Gina Canady had informed that the brochure was to be sent to a printer within the next weeks.

Morrison submitted copies of e-mails from Stewart-Brimner Insurance, agent for general insurance coverage for the Town, in reference to insurance coverage for the Art's Festival. Following review, as had been requested by Morrison, the underwriter had determined that Festival Coverage in place would cover the additional festival.

Morrison reported that a representative of Centennial Communication, in regard to placement of antenna on the Eleventh Street Tower as previously approved by Town Council, had reported that the project is moving forward with engineering plans being completed.

Boxell reminded Council that clean-up days had been scheduled for Wednesday, April 30<sup>th</sup> from 4:00-7:00 p.m. and Saturday, May 3<sup>rd</sup> from 7:00 a.m.-Noon. Council members will be working at the site.

Boxell requested Council consideration of a quote submitted by Spectrum Engineering in the amount of \$444 for additional cost to the electric distribution project to cover installation of a reader to more closely monitor power reception from AEP at the service reception point. The quote had been submitted upon request that the system be upgraded so that more information could be gathered as to the power consistency being received. Following discussion, Council accepted the quote by consensus.

By consensus, the regularly scheduled meeting of May 26<sup>th</sup> was rescheduled to May 27<sup>th</sup> due to Memorial Day.

Following discussion, Neff moved, seconded by Boxell, approval of continuation of the copier maintenance agreement with Allen Business Machine at the cost of \$30 per month. The motion was approved unanimously.

Approval by consensus was given to a request from the Little League Baseball Program to hold a tournament on July 4<sup>th</sup> and 5<sup>th</sup> with a possible championship game on July 6<sup>th</sup> at Tower Park as long as the Warren Baseball Association or Salamonie Summer Festival do not have any events scheduled.

Minutes from Regular Meeting, April 28, 2003 continued

Following discussion, by consensus, preliminary approval was given to a request from Jack Trosper and Bob Zimmerman for vacation of an unimproved portion of Hendricks Street from Jefferson Street to the portion of Hendricks Street previously vacated in 1995. The petitioners had agreed to have documents prepared by the Town Attorney at the cost of the petitioners. Morrison had requested legal descriptions from the petitioners and the documents will be submitted to the attorney upon receipt of those documents.

Following discussion, Council requested that Bice schedule a public meeting for May 14<sup>th</sup> at 2:00 p.m. and at least two evening meetings on additional dates for discussion related to the wastewater project. The engineers are to be at the meetings to answer specific questions from the public. Bice requested permission to attend the Indiana Municipal Electric Association meeting on May 7<sup>th</sup> and 8<sup>th</sup> along with Rick Scheiman. Approved by consensus. Also considered and approved by consensus, was attendance of Lee Poulson and Bice at a Water/Wastewater workshop at Wabash on May 2<sup>nd</sup> which would provide licensing CEU hours. Bice requested purchase of a printer for the water treatment plant computer system. Council concurred with the cost to be less than \$100. Also discussed was the need to upgrade the backstop at Schwob Field as the netting in place is not acceptable. Bice was also reminded that purchase of a water fountain had previously been approved and that installation needed to be completed as the baseball season will start the second week in May. Landscaping is to be completed before the Memorial Day Holiday in cooperation with Ruth Herring of the Advisory Park Board. Seasonal employees are scheduled to begin work on May 12<sup>th</sup>.

Marshal Donnelly reported that the '99 car was in the garage due to a Ford Company recall but is expected to be back in service within the next day.

Under park business, Council discussed a recommendation from Ruth Herring, Park Board, that bushes be purchased from Lowe's to complete the background landscaping at the entrance sign. Boxell moved, seconded by Cartwright, that twelve bushes, as recommended by Herring, be purchased at a cost of less than \$500. The motion was approved unanimously.

Announcements were as follows:

May 12, 27	Council Meetings
May 17	Art's Festival
May 26	Memorial Day, Office and Utilities Closed

Carol Pugh, Executive Director of HCUED, reported that brochures detailing county industrial parks would soon be available, specifically some of the descriptive information regarding the I-69 area development area had been amended.

Pat Riley, Warren Area Scouting Program, detailed improvements needed at the Scout Cabin including removal of a refrigerator, replacement of a broken window, and repainting of some of the rooms. While Scouts would be available to help, most require action by Town employees. Bice was directed to schedule the upgrades. In addition, Riley reported that dry wall board had been donated for use at the cabin. Requested was that Council consider insulation of both ends of the cabin before installation of the boarding. Council, by consensus, approved the recommendation and directed that Bice purchase insulation from Lowe's and direct the installation..

General discussion was held.

There being no further business, the meeting was adjourned at 8:35 p.m..

Submitted \_\_\_\_\_ Clerk-Treasurer  
Marilyn Morrison

Minutes of Regular Meeting, April 28, 2003 continued

Approved by Town Council:

As \_\_\_\_\_ President  
Harold Jones(Absent)

As \_\_\_\_\_ Member  
Bill Cartwright

As \_\_\_\_\_ Member  
Ron Neff

As \_\_\_\_\_ Member  
Chod Boxell