

## Minutes of Regular Meeting, May 27, 2003

The Town Council of the Town of Warren met Tuesday, May 27, 2003, for a Regular Meeting in the meeting room of the Town Hall Annex, 131 N. Wayne Street, in accordance with the rules of this Town Council and applicable law.

Those present were: Council Members, Ron Neff, Bill Cartwright, Chod Boxell and Harold Jones; Clerk-Treasurer, Marilyn Morrison; Employees, Larry Poulson and Steve Donnelly; Others, Huntington Herald Press Reporter, Warren Weekly Reporter, Tim Ford.

President Jones called the meeting to order at 6:30 p.m.

Minutes of the Special Meeting, April 24, and Regular Meetings of April 28 and May 12 were approved as submitted.

Poulson reported that the Pole Inspection/Replacement Project was nearing completion with Wayne and Eleventh Streets remaining. Mapping and the placement of identification tags on all Town owned poles will continue until completed.

The next progress meeting for the wastewater project has been rescheduled for Wednesday, May 29<sup>th</sup> at 10:00 a.m. at the Town Hall Annex. Following review of invoices as submitted by Schnelker Engineering, Jones moved, seconded by Cartwright, approval of payment to Sullivan Excavating and Indiana Construction in the amount of \$256,721.46, subject to Rural Development approval. The motion was approved unanimously.

President Jones reviewed the contents of a letter sent to officials of the United Methodist Memorial Home outlining connection fees for water and sewer related to the Glenwood Villa Project. Jones further reported that an initial meeting had been held with Lowell Griffin, representing the UMM Home, Jones, and Morrison. A meeting will be held the week of June 2 for further discussion.

An agreement for safety training through the Indiana Municipal Electric Association was reviewed. Steve Blake, safety trainer for IMEA, had provided further information regarding the types of training and locations for training. The \$325 annual fee would be pro-rated for 2003. Neff moved, seconded by Boxell, to approve a safety training agreement with IMEA. The motion was approved unanimously.

Bice, absent from the meeting, had submitted a written copy to Council detailing information submitted to Greg Guerrettaz, Financial Consultants, for consideration in the amendment of the Town Financial/Business Plan. The report was taken under advisement with costs to be reviewed by Council. The list covered projects that current Council Members had requested be considered for inclusion in the 5-10 year plan.

Morrison reported that Bice had placed an order for mosquito spray as of this date at the cost of \$2433.75 for a 55 gallon drum. It was requested, by consensus, that Bice be notified that spraying should start as soon as possible and on the same schedule as used previously, Tuesday and Friday nights.

Morrison submitted the April Financial Report.

Poulson reported that the trencher had been taken to Fort Wayne for repairs which would cost approximately \$3000 as damage had occurred to the hydraulic drive motor. It is expected that the repairs would take one week.

Morrison reported that Bice had indicated that a meeting had been scheduled for Friday, May 30<sup>th</sup> with an IDEM official related to the completion of steps to fulfill IDEM grant requirements for the leaf vacuum. The meeting, for review of paperwork, will be held on site for inspection of the compost pile as it must be registered with the State. Following that review, it is expected that the other half of the grant monies, approximately \$5000, will be forthcoming.

Poulson requested permission to attend an Open House at Reed City Power as new equipment related to the electric department will be demonstrated. Council concurred with the request.

Fire Chief Ford submitted the April activity report. Also submitted for Council review was a Mutual Aid Agreement with Wells County, specifically for Jackson Township. Council took the matter under advisement as time was needed for review of document. President Jones, on behalf of the Council, thanked the department for the time spent in cleaning streets and sidewalks for the Art's Festival.

Minutes of Regular Meeting, May 27, 2003 continued

Marshal Donnelly reported that beginning June 1<sup>st</sup>, abandoned vehicles would be tagged for removal and a list of properties in need of upkeep would be compiled for notice to property owners of nuisance ordinance violations.

Reviewed was a request for a sewer credit for installation of a new lawn. Following discussion, the credit in the amount of \$22.00 was approved by consensus.

Announcements were as follows:

- June 9, 23                      Council Meetings
- June 2                              Art's Festival Meeting, 6:30
- June 9                              5:30 p.m., Special Meeting

President Jones commended the Art's Festival Committee and Chairman Brady Smekens for the success of the May 17<sup>th</sup> Art's Festival. The "Our Town" Committee was formed as a committee of Town Council and sponsored the event. Review of the Festival events and planning will be the agenda item for the June 2<sup>nd</sup> meeting.

General discussion was held.

There being no further business to come before Council, the meeting was adjourned at 8:35 p.m..

By \_\_\_\_\_ Clerk-  
Marilyn Morrison                      Treasurer

Approved by Town Council:

As \_\_\_\_\_ President  
Harold Jones

As \_\_\_\_\_ Member  
Bill Cartwright

As \_\_\_\_\_ Member  
Ron Neff

As \_\_\_\_\_ Member  
Chod Boxell