

Minutes of Regular Meeting, June 14, 2004

The Town Council of the Town of Warren met Monday, June 14, 2004, at 6:30 p.m. for a Regular Council Meeting at Assembly Hall, Council Meeting Room, 131 N. Wayne Street, in accordance with the rules of this Town Council and applicable law.

Those present were: Council Members, David Scheib, Ron Neff, Bill Cartwright, and Harold Jones; Clerk-Treasurer, Marilyn Morrison; Employees, Larry Poulson, Lee Poulson, and Dennis Spitler; Others, Warren Weekly Reporter, Salamonie Summer Festival Committee Members, Tim Ford, Fire Chief.

President Jones called the meeting to order at 6:30 p.m.

Minutes of the Regular Meeting of May 24th and Executive Meetings of June 1st, 7th, and 8th were approved as submitted.

Vicki Grimm, chairperson of the Salamonie Summer Festival, updated on the planning for the festival. Cartwright moved, seconded by Neff, approval of street closings as requested. Motion was approved unanimously. By consensus of Council, an employee will be available early morning of July 3rd and July 4th to sweep streets. A copy of proof of insurance for the Rodeo was submitted.

Scheib reported that the Park Board had reviewed plans for the landscaping at Tower Park. Work has been delayed due to weather but should be completed by Salamonie Summer Festival.

Submitted was Paving Project Change Order #1 from E&B for time extension. Cartwright moved, seconded by Scheib, approval of Change Order #1. The motion was approved unanimously.

Submitted was mapping of the originally approved paving project with amendment. Cartwright moved, seconded by Neff, to approve additions to the paving project. The motion was carried unanimously. The amended map will be submitted to Schnelker Engineering for development of specs and for cost estimate.

The INDOT paving project is scheduled to begin on July 5th, subject to weather.

Submitted to Council were copies of a letter sent to IDEM by Schnelker Engineering updating the status of the wastewater improvement project.

President Jones announced that an Executive Session of Council had been scheduled for June 15th at 6:30 p.m. in regard to filling the utility manager position. A Special Meeting has been scheduled for immediately following the Executive Session but not prior to 7:15 p.m..

Following discussion, Jones moved, seconded by Cartwright, approval of an annual Street Sweeping Agreement with the Indiana Department of Transportation in the amount of \$450. The agreement provides the Town will receive that reimbursement for two sweepings per a twelve month period. The motion was approved unanimously.

Following discussion, Neff moved, seconded by Scheib, that five tables be purchased for use by Town Festivals in the amount of \$500. The motion was approved unanimously.

Following discussion, Neff moved, seconded by Scheib, purchase of a 2004 backhoe based upon specs as submitted by employees Booher and Poulson and further moved that three quotes be provided for consideration at the next regular meeting of Council. The motion was approved unanimously.

Morrison submitted a review of tax rates as published by the Huntington County Auditor for all entities within Huntington County. The study comparing municipal rates and providing a break-down of rates for persons living within the Town will be available at Town Hall.

Resolution 5-2004, a resolution allowing for transfer from the Electric Utility to the General Fund in lieu of taxes in the amount of \$10,000 was read. Cartwright moved, seconded by Scheib, adoption of Resolution 5-2004. The motion was approved.

Minutes of Regular Meeting, June 14, 2004 continued

President Jones recommended that mosquito spraying be done on Mondays and Thursdays until further notice. Council concurred setting the first spraying, weather permitting, for Thursday, June 17th. Two employees have been certified as per recently enacted state regulation.

Morrison submitted the May financial report noting the Excel form has now been approved for use by the State Board of Accounts and as such will be filed as the official financial report. Morrison reported that moving to the new billing software had not been problem and that the June 1 billing had been mailed on time. The machine purchased for folding/inserting/sealing had presented a problem and over one half of the bills were manually prepared. Although technicians had repaired the machine, Morrison requested, and received approval by consensus, to delay payment for the machine until following the July 1st billing. Morrison reported preparation of the 2005 municipal budget had started but the information had not yet been received from state and county auditors to prepare the miscellaneous revenue projections.

Fire Chief Ford submitted the May and June activity reports for the department. Council gave approval, by consensus, for the department to fill four existing vacancies. President Jones requested that the REO be prepared for use in the Festival Parade for Council use. Ford also reported that Driver's Education courses will be conducted the second week of July for training on driving various trucks.

The Warren Police Department will be hosting an area seminar on the Indiana Safe Haven Law on June 30th at 6:30 p.m. at Assembly Hall.

Neff moved, seconded by Scheib, approval of accounts payable vouchers as follows:

Electric	200-240	\$136,238.21
Wastewater	160-195	\$ 57,201.99
Water	204-247	\$ 14,923.26
Sanitation	21-23	\$ 3,426.44
General	273-337	\$ 63,902.93

The motion was approved unanimously.

General discussion was held.

There being no further business to come before Council, the meeting was adjourned.

Submitted _____ Clerk-
Marilyn Morrison Treasurer

Town Council, Town of Warren:

As President Harold Jones As Member Bill Cartwright

As Member Ron Neff As Member David Scheib