

## Minutes of Regular Meeting, July 12, 2004

The Town Council of the Town of Warren met Monday, July 12, 2004, for a Regular Meeting at Assembly Hall, Council meeting room, 131 N. Wayne Street, in accordance with the rules of this Town Council and applicable law.

Those present were: Council Members, Bill Cartwright, Ron Neff, David Scheib and Harold Jones; Clerk-Treasurer, Marilyn Morrison; Employees, Curt Day, Steve Donnelly; Others, Tim Ford, Ronnie Boxell, Warren Weekly Reporter, Huntington Herald Press Reporter.

President Jones called the meeting to order at 6:30 p.m..

Minutes of the Regular Meeting of June 28th were approved as submitted.

Ruth Herring, President of the Advisory Park Board, reported that a member had resigned and further requested that Council make appointment to fill the vacancy. The matter will be on the agenda of the next regular meeting. Repairs and upgrades continue at Tower Park and the Huffman Memorial Plaque is to be mounted in the memorial garden.

Morrison reported that the Phase II paving project is scheduled to be advertised on July 8<sup>th</sup> and 15<sup>th</sup> with bids being opened on July 22<sup>nd</sup>. The project is scheduled to be awarded at the July 26<sup>th</sup> regular Council meeting.

Curt Day reported that projects were being completed to prepare for the Phase I paving project scheduled to begin in late July. E&B Paving has started the INDOT project as of this date with the Town project to start immediately following.

Morrison submitted information from the State Board of Accounts regarding establishment of customer deposit fees within the sewer works system. Council, by consensus, directed that Morrison work with Greg Guerrettaz to establish an average and proceed with necessary legal steps.

Notification has been received from the United Methodist Home that the Dogwood Glen Villas' trash collection will be covered by the Home's contractor. Also requested was that customers be credited for charges already made through the Town's billing system. Scheib moved, seconded by Neff, that Dogwood Glen Villas be removed from sanitation collection and charges but that no credit be issued as residents have received Town services based on those past charges. The motion was carried unanimously.

Submitted were test results and a letter from Colonial Homes requesting acceptance of the sanitary sewer system and water system which have been installed in Phase II, Dogwood Glen Villas. Following discussion and recommendation by Curt Day, utility manager, Jones moved, seconded by Neff, to approve the request. The motion was approved unanimously.

Morrison submitted the June financial report. A budget meeting with the Board of Local Government Finance has been scheduled for 8:00 a.m., Monday, July 19<sup>th</sup>. As the budget preparation has been completed, pending information from the Monday meeting, Morrison requested either a Special Meeting be called or time be taken at the end of the current meeting for review and discussion related to publication. Agreement was to add the budget item at the end of the agenda.

Day reported as follows:

- Connection to the newly installed sewer main by the First Baptist Church has been discussed with several church officials. Town employees have investigated alternatives but the grinder station remains the only viable option.
- Valve replacement program – Some located under payment. Will be dug out, risers added as part of paving projects.
- Water line replacement in alley from Wayne to Main at PJ's Flowers. Needs to be completed before Phase I paving. Approximate cost - \$500 plus labor. Council concurred.
- 16" bucket for newly purchased backhoe. Cannot supply three quotes as Case model needed. MacDonald Machinery cost - \$744. Jones moved, seconded by Cartwright, purchase of "16 bucket. Motion was approved unanimously.
- Request to clear old equipment and supplies from utility lot. Council concurred.

Minutes of Regular Meeting, July 12, 2004 continued

Fire Chief Ford reported that Greg Lewis, Craig McCutcheon, Brad Meyers, and Troy Rosen had been selected to fill vacancies on the fire department. Approval of Council was given by consensus. The June activity report was filed with Council. An invoice from Midwest Fire and Safety in the amount of \$7,206 was submitted. One half of the cost is to be reimbursed by a DNR grant. Due to the amount of the invoice exceeding the appropriated amount for fire department capital expense, Scheib moved, seconded by Neff, that \$2206 be transferred from Town Hall Exterior Renovation to Fire Department Capital Fund. The motion was approved unanimously.

Marshal Donnelly submitted the June activity report. Submitted was a written request for the purchase of six tasers, related equipment and supplies in the amount of \$5328.70 to come from the Police capital expense appropriation. The current total in the fund is \$5700. An additional four to five hundred dollars will be necessary for training which will be covered by the training appropriation in the Police Continuing Education Fund. Following discussion, Jones moved, seconded by Cartwright, to approve the request as submitted. The motion was approved unanimously.

Neff moved, seconded by Scheib, approval of accounts payable vouchers as follows:

Electric	241-286	\$123,444.86
Water	248-288	\$ 42,883.71
Wastewater	196-225	\$ 48,660.15
Sanitation	24	\$ 3,414.32
General	338-396	\$ 67,506.48

The motion was approved unanimously.

General discussion was held.

Morrison submitted 2005 budget information and comparison to 2004 budget. Discussion was held on all funds. Following review of the proposed budgets and review of the publication form, discussion was held in regard to budgeting of CEDIT funds. Council concurred with the budget as prepared for publication. Budget forms will be submitted to each Council Member following the July 19<sup>th</sup> meeting with the BLGF representative.

There being no further business to come before Council, the meeting was adjourned.

By \_\_\_\_\_ Clerk-  
Marilyn Morrison Treasurer

Approved by Town Council:

\_\_\_\_\_ as President \_\_\_\_\_ as Member  
Harold Jones Bill Cartwright

\_\_\_\_\_ as Member \_\_\_\_\_ as Member  
Ron Neff David Scheib