

Minutes of Regular Meeting, August 23, 2004

The Town Council of the Town of Warren met Monday, August 23, 2004 for a Regular Council Meeting in the Assembly Hall, Council Meeting Room, 131 N. Wayne Street, in accordance with the rules of this Town Council and applicable law.

Those present were: Council Members, Ron Neff, Bill Cartwright, David Scheib, and Harold Jones; Clerk-Treasurer, Marilyn Morrison; Employees, Curt Day, Lee Poulson and Steve Donnelly; Huntington Herald Press Reporter, Warren Weekly Reporter, Carol Pugh of HCUED, and others.

President Jones called the meeting to order at 6:30 p.m.

Minutes of the Regular Meeting of August 9th were approved as submitted.

Day, Utility Manager, reported that the main paving projects had been completed and a punch list of finishing steps is being developed by E&B and by Schnelker's Engineering. The review should be completed within the week and a schedule developed for the work.

Council reviewed a document outlining steps to be taken to establish a Stormwater Utility. Day has been in contact with the City of New Haven engineer who will be sending information. Greg Guerrettaz will also be supplying information at a August 25th meeting with Morrison and Day.

Day reported that one property has been removed from the wastewater system due to failure to install a new connection, two of the three remaining properties are currently being reconnected, and the one property owner has been notified that the property will be disconnection on September 1st if not reconnected. Closing of Combined Sewer Overflows and testing will be done through September and October with the switch over to the newly separated system set for November.

Submitted was an estimate from May and Dickey for tuck pointing and repair of the Assembly Hall exterior. The total of the estimate was \$7350 with no estimate given for repair of the rear of the building due to uncertainty of the condition of bricks which are under a plaster layer. May and Dickey proposed that the additional work be done, with inspection by Day, as a cost based project. Cartwright moved, seconded by Neff, that the quote and proposal be accepted. Following further discussion, the motion was approved.

Morrison reported that the utility, police, and fire departments as well as two Council members and the Clerk's office had provided input for updating of the ten year capital improvement plan. Further work will be done on cost estimations and year assignment before submitting to Greg Guerrettaz on August 25th.

Review continued on a nuisance abatement ordinance using the Huntington City Code as the model. Following discussion, it was determined that Morrison and Donnelly continue work on revision and submit a version for Council review.

Ordinance 2004-8, 2005 Municipal Bud get, was introduced. Jones moved, seconded by Neff to suspend rules to consider adoption of Ordinance 2004 at the same meeting as introduction. The motion was approved unanimously. Jones moved, seconded by Cartwright, adoption of Ordinance 2004-8. The motion was approved unanimously.

Day and Morrison reported they had been in contact with Basic Wildlife Control as to removal of pigeons from the downtown area. Day has scheduled a meeting on August 26th with a representative of the company to discuss a schedule and method.

Submitted for Council decision were two quotes from Warren Service and Supply for replacement of the air conditioning units for Town Hall and the Police Station. Two quotes were submitted for each with the lower quote being for less warranty coverage. Town Hall: \$3233, \$4274; Police Station: \$3183, \$4116. Following discussion, Scheib moved, seconded by Neff to accept the higher quote on each. The motion was approved unanimously.

Four teenagers submitted a request for construction of a skateboard park at Tower Park. Along with a letter from a parent, a petition signed by those in support of the request, and costs of certain pieces of equipment, the group also cited websites for information. In discussion,

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President Jones and other members of Council commended the group for the presentation and for taking the time to research. Recommended by Jones was that the group meet with the Tower Park Board for further discussion.

Morrison reported that IMPAC, the company from which the folder, inserter, sealer (billing) machine had been purchased, had notified that a new machine would be delivered to replace the one originally purchased. Morrison had requested the action as in three months of operation, five service calls had been made for repair and some billing operations had had to be done manually. The unit is scheduled to be delivered on August 26th.

Day reported that several projects were ongoing and that the recently purchased Sewer Vac and Backhoe were both delivered on August 17th. Training on use of the Sewer Vac will be held in the next two weeks. Requested was permission for Lee Poulson and Day to attend an Indiana Rural Water Association one day training on September 7th and for Day and Chuck Booher to attend an American Water Works Association meeting on September 16th. Both meetings provide CUE hours. Permission was given by consensus.

Following discussion, Jones moved, seconded by Neff, to approve Standard Operating Procedures for Use of Tasers as had been recommended by Marshal Donnelly as the document had been submitted at the last meeting of Council for review prior to consideration of adoption. The motion was approved unanimously. Donnelly reported that all officers employed by the Town of Warren have now been certified as a four and one-half hour training course was held on Saturday, August 21st.

Carol Pugh of HCUED reported that new legislation had gone in to effect on July 1 which would impact tax abatement. Information will be distributed as soon as possible. Pugh also reported that a grant was being sought from the Indiana Rural Development Council for establishment of a Resource Center for Entrepreneurial types of businesses in conjunction with Huntington College.

General discussion was held.

There being no further business to come before Council, the meeting was adjourned.

Submitted _____ Clerk-
Marilyn Morrison Treasurer

Approved by Town Council:

_____ As President
Harold Jones

_____ As Member
Bill Cartwright

_____ As Member
Ron Neff

_____ As Member
David Scheib