

## Minutes of Regular Meeting, August 25, 2003

The Town Council of the Town of Warren met Monday, August 25, 2003, for a Regular Meeting in the meeting room of the Town Hall Annex, 131 N. Wayne Street, in accordance with the rules of this Town Council and applicable law.

Those present were: Council Members, Bill Cartwright, Chod Boxell and Harold Jones; Clerk-Treasurer, Marilyn Morrison; Employees, Darrel Bice, Steve Donnelly, Larry Poulson; Others, Warren Weekly Reporter, Huntington Herald Press Reporter, Tim Ford, Representatives of Huntington Humane Society, Carol Pugh of HCUED, Pat Riley of Warren Boy Scouts, and Craig Yoder and Herb Delagrang representing the United Methodist Memorial Home.

President Jones called the meeting to order at 6:30 p.m. and announced the opening of a public hearing in regard to the proposed 2004 municipal budget. Requesting public input and receiving none, the public hearing was closed.

Minutes of the Regular Meeting of August 11 were approved as submitted.

Pat Merx and other members of the Huntington Humane Society submitted a proposal for animal control coverage for the Town of Warren in the amount of \$12,000 annually based on the number of calls placed in 2002. Following further discussion, action was deferred to allow Marshal Donnelly time to review the proposal and give recommendation to the Council.

Ordinance 2003-2, an ordinance to clarify terms in water utility and wastewater service rates and charges related to connecting lines to the municipal system, was reviewed. Jones moved, seconded by Boxell, adoption of Ordinance 2003-2. The motion was carried unanimously.

President Jones announced the opening of a public hearing, scheduled for 6:45 p.m., to address a request from Citizen's Telephone, doing business as Citizen's Cable, for a \$2.50 rate increase on the basic tier of service bringing the total cost of the basic tier to \$18 per month. Requesting public input and hearing none, the public hearing was closed. Resolution 2-2003, a resolution approving the rate increase, was submitted for Council action. Boxell moved, seconded by Cartwright, adoption of Resolution 2-2003. The motion was approved unanimously.

Craig Yoder of Colonial Homes, contractor for the Dogwood Glen Villa development, and Herb Delagrang, developer, requested a decision be made concerning the acceptance of drives within the division as Town streets upon completion of the project. Yoder stated action was necessary at this time to complete the plat approval forms for the Huntington County Division of Community Development. Following discussion, Cartwright moved, seconded by Boxell, that as the development would not generate tax revenue, the drives would not be accepted as streets. The motion was approved unanimously.

Bice reported that the Electric Distribution System Upgrade project had been completed and an on-site preliminary final inspection by Spectrum Engineering had been conducted. A final inspection of the project will be completed before Spectrum considers the project completed. Morrison reported that Dave Issacson of Spectrum had requested that Council consider scheduling a Special Meeting for review of the project. In addition, work requested by Larry Poulson of the Electric Utility outside the scope of the project would need Council approval before Spectrum could continue with engineering. By consensus, a Special Meeting was scheduled for Monday, September 15<sup>th</sup> at 6:00 p.m., pending Spectrum availability.

Morrison submitted invoices related to the wastewater projects with reminder to Council that A1-#11 allowed for release of retainage. Following discussion and review of the A1 project with Bice, Jones moved, seconded by Cartwright, payment of #11, Sullivan Excavating, in the amount of \$22,935.66. The motion was approved unanimously. Following Bice's review of A2 and B, Cartwright moved, seconded by Boxell payment to Sullivan Excavating in the amount of \$26,651.88 and to Indiana Construction in the amount of \$49,663.91. The motion was approved unanimously. The next progress meeting is scheduled for Tuesday, August 26<sup>th</sup> at 9:30 a.m.. Cartwright will represent the Council at that meeting.

Bice submitted two quotes for replacement of the public restroom doors as follows: Central Indiana Hardware Co in the amount of \$2377.45 and M&M Specialty in the amount of \$2658.80. As the Town had used each company in other projects, Jones moved, seconded by Boxell to accept the quote from Central Indiana Hardware Co in the amount of \$2377.45 for two fiberglass doors. The motion was approved unanimously.

Bice and Morrison reported that the installation of communication antenna on the Eleventh Street water storage unit was continuing with Centennial hiring Phoenix Construction, building contractor of the tower, to complete installation of braces. Estimated time for completion of tower installation is four to six weeks according to representatives of Centennial.

By consensus, authorization was given to Sign Source for construction and placement of 'Warren' signs on the SR 218 entrances to town in addition to signs at the police station and annex building, total cost of the project to be \$4920 with \$1000 of the cost to be covered by a grant from Huntington County Tourism.

A request through Huntington County Tourism for inclusion of Tower Park as an off-road segment for the planned Huntington County 110 Bicycle Race was reviewed with the route being approved by consensus. A trial run with fifteen riders will be held in September 2003 with two hundred riders expected to run in the September 2004 race.

Bice reported that a sample of ink from Indiana Corrugated had been submitted to Hoosier Micro Lab for analysis to determine whether it contained unapproved chemicals according to Town Code as Indiana Corrugated, through Hydro-Tech, is requesting that the municipal wastewater system accept pre-treated waste. The HML report will be submitted to the Town's engineer for review which should be completed before the next regular meeting of Council.

Following discussion, Boxell moved, seconded by Cartwright, payment of an invoice in the amount of \$1721.85 to Kevin Dogan, attorney, for work concerning connections to the Water Utility and Wastewater service by the United Methodist Home and for drafting of an ordinance clarifying terms in the rates and charges sections within Town Code for those departments. The motion was approved unanimously.

Reviewed was a contract renewal from CINTAS, supplier of rental clothing, mats, and miscellaneous supplies to the water and street departments. Morrison reported that the contract reflected lower rates than in the previous contract with CINTAS. Jones moved, seconded by Cartwright, to approve a renewal. The motion was approved unanimously.

Ordinances 2003- 3, 4, 5, 2004 salary ordinances, were read in introduction. The only amendment from 2003 was the previously approved three percent hourly wage increase based on the median wage.

Submitted for approval was a draft of a letter to be sent to IDEM from Town Council requesting that the IDEM imposed sewer moratorium be lifted as the newly constructed wastewater plant is on-line, eliminating hydraulic overload. The request is being made following notification from an IDEM official that such a request should be made at this time. Council approved by consensus. Submitted also was a copy of a letter from Schnelker Engineering to the IDEM compliance division also requesting that the moratorium be lifted.

Consensus was given to a request from Bice to purchase a Myers Pump for the lift station at the I-69 area from Quality Repair Service at the cost of \$3,400 plus freight. Bice reported that repair of the current pump had been done by Quality Repair at the cost of \$1692 but had been reduced to \$1500 to meet previous Council authorization. The repaired pump will be kept as a back-up unit. Also approved by consensus was purchase of a grinder pump for the I-69 area from Quality Repair at the cost of \$1474. Bice reported that Rick Scheiman would need to attend Tree Trimming Re-Certification School at Gas City on October 6<sup>th</sup> or October 7<sup>th</sup> at the cost of \$200. Council concurred. In preparing for the winter months, Bice requested permission to contact a John Deere dealer for inspection of the Road Grader and a quote for repair of the gear box. Council concurred.

Minutes of Regular Meeting, August 25, 2002 Continued

Fire Chief Ford reported that training sessions at the Southwest Fire District Course in Fort Wayne were available and were being considered for local firefighters. Council commended Fire Department members for participation in the Back to School Blow-Out recently held at the Knight Bergman Center.

Marshall Donnelly was also commended for the success of the Bicycle Rodeo held as part of the Back to School activities. Donnelly stated his appreciation to those who assisted with the rodeo as over sixty children registered for the event.

Carol Pugh, Executive Director of HCUED, reported that the Dollar General Store had reported the store opening would be toward the end of October.

Pat Riley, representing local scout leaders, gave an update on renovation at the Scout Cabin and reported that a former Eagle Scout would donate roofing material if the Town would cover labor costs. Council requested that Riley obtain three quotes for the labor portion of the project.

General discussion was held.

There being no further business to come before Council, the meeting was adjourned.

By \_\_\_\_\_ Clerk-  
Marilyn Morrison Treasurer

Approved by Town Council:

As \_\_\_\_\_ President  
Harold Jones

As \_\_\_\_\_ Member  
Bill Cartwright

As \_\_\_\_\_ Member  
Ron Neff (Absent)

As \_\_\_\_\_ Member  
Chod Boxell