

## **Minutes of Regular Meeting, September 22, 2003**

The Town Council of the Town of Warren met Monday, September 22, 2003 for a Regular Council Meeting in the Assembly Hall, Council Meeting Room, 131 N. Wayne Street, in accordance with the rules of this Town Council and applicable law.

Those present were: Council Members, Chod Boxell, Ron Neff, Bill Cartwright, and Harold Jones; Clerk-Treasurer, Marilyn Morrison; Employees, Dennis Spitler, Larry Poulson, and Darrel Bice; Others, Huntington Herald Press Reporter, Dave Miller, Earl Nuss, Lowell Griffin, and others.

President Jones called the meeting to order at 6:30 p.m.

Minutes of the Regular Meeting of September 8 and Special Meeting of September 15 were approved as submitted.

Earl Nuss of 307 Jones filed a complaint regarding vehicles traveling at a high rate of speed on Nancy Street and requested better police protection and surveillance in the area. President Jones replied that Marshal Donnelly would be informed of the situation. The motion was approved unanimously.

Lowell Griffin, representing the United Methodist Home, submitted a mylar plan for the Dogwood Glen Villa project and requested Council approval. Following further discussion, Jones moved, seconded by Neff, that signature of the plat map be approved if that is the recommendation of the Town's Engineer. Notice will be made to Griffin upon receiving that recommendation.

President Jones reported that a Special Meeting had been held with Spectrum Engineering regarding the completion and final invoicing by T&B Company for the electric distribution upgrade main project. Another segment had been added to the project to be completed by December, 2003. The identification/tagging project is scheduled to start by October 1 and should take approximately six weeks to complete. Submitted for approval was an invoice from T&B in the amount of \$30,885.67 as recommended by Spectrum Engineering. Cartwright moved, seconded by Boxell, approval of the invoice. The motion was approved unanimously.

The pre-final construction meeting with Indiana Construction, Project B, Wastewater Treatment Plant, has been set for September 23. An invoice in the amount of \$165,187.73 payable to Indiana Construction and a Change Order in the amount of \$6,994.35 payable to Sullivan Excavating, Project A-2 were submitted for consideration. Jones moved, seconded by Neff, approval of the Indiana Construction Invoice and moved approval of the Sullivan Change Order pending recommendation from Schnelker Engineering. The motion was approved unanimously. Bice reported that items on the punch list for Project A-2 were being completed. Bice submitted a quote for \$37,117 from JWC Environmental as recommended by Indiana Construction for a Channel Monster, screener for the wastewater treatment plant, which would be treated as a change order to Project B. Discussed by Council was whether the need for the addition was due to a design flaw by the engineers or a construction flaw. Bice reported the need was due to the high number of solids, basically diapers and cloths, going through the plant. The Channel Monster would reduce cleaning time and wear on motors although the problem could be addressed by use of other options including screening at the site(s) material entrance into the system. Council members, by consensus, delayed action pending further discussion with engineers.

Bice submitted a quote from Central Indiana Hardware in the amount of \$1100 for installation of recently purchased public restroom doors stating that earlier plans to have employees do installation was not feasible due to the type of doors and changes to be made. Following discussion, Neff moved, seconded by Cartwright, approval of the quote. The motion was approved unanimously.

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Morrison and Bice reported that work was continuing on installation of the Centennial Tower with customer deposits being paid and construction of the control building being completed. Officials representing Centennial had stated it should be operation by the first of October.

Morrison reported that the entrance signs were being painted and should be available for installation by September 29<sup>th</sup>.

Morrison submitted a listing of holiday dates for 2004 as detailed in the personnel handbook. Due to Christmas Holiday dates, decision will need to be made in regard to days to be substituted. The issue had been submitted to employees for consideration and a resolution will be available at the next regular meeting for Council consideration.

Bice submitted quotes from Holt Equipment for repair of the John Deere road grader. An exact total of cost to repair cannot be made until closer examination can be made. Following review, Cartwright moved, seconded by Boxell, to complete repairs on the grader within the limits of the estimates as presented. The motion was approved unanimously.

By consensus of Council, Trick or Treat Hours were set for 6:00 pm – 8:00 pm on October 31<sup>st</sup>. Morrison submitted a request from the Warren Area Chamber of Commerce that Wayne Street from First to Third and Second Street from Matilda to Main be closed for a Chamber sponsored Halloween night in downtown Warren. INDOT had indicated that closure of the highway for less than three hours falls under the jurisdiction of the local government but requires a letter be sent notifying INDOT of the closure, the detour, and that adequate police protection will be in place. The time of the event will coincide with Trick or Treat hours. Cartwright moved, seconded by Neff, to approve the street closures. The motion was approved unanimously. Morrison submitted a draft listing of activities being considered for the event and submitted a request from the Chamber for use of Assembly Hall on October 30<sup>th</sup> and 31<sup>st</sup> for judging of events and as a center for event supervision. Council concurred with the request.

Morrison submitted a request from the Pulse Opera House for closure of a designated area for the morning of October 3 to provide a unloading/loading zone for school busses as one hundred fifty eighth graders from Crestview and Riverview will be attending a special morning production of the “Diary of Anne Frank”. Following discussion, by consensus, Council determined that the Second Street parking area adjacent to the Town Assembly Hall be barricaded late night on October 2<sup>nd</sup> to allow its use as a unloading/loading area for October 3<sup>rd</sup>. The buses will be parked at the Knight-Bergman Center during the production.

Morrison reminded that the Clerk-Treasurer’s Office will be closed Thursday, October 9<sup>th</sup> for computer software training.

David Miller, President of the Warren Volunteer Firemen’s Association, submitted the Fire Department August activity report and submitted information regarding a recently awarded DNR grant. As that grant would include local match money, use of the grant would be extended to the 2004 budget year. Discussed were potential uses for the money.

Announcements were as follows:

October 13, 27	Council Meetings
October 1	Warren Area Chamber, Noon
October 9	Clerk-Treasurer Office Closed
October 14	HCUED, WALDC, “Our Town”
October 15	ILMCT – District Meeting, Middlebury

General discussion was held.

There being no further business to come before Council, the meeting was adjourned.

