

Minutes of Regular Meeting, August 27, 2001

The Town Council of the Town of Warren met Monday, August 27, 2001, for a Regular Council Meeting in the meeting room of the Warren Fire Station, 1103 Huntington Avenue, in accordance with the rules of this Town Council and applicable law.

Those present were: Council Members, Jacqueline Huffman, Chod Boxell, and Harold Jones; Clerk-Treasurer, Marilyn Morrison; Employees, Darrel Bice, Larry Poulson, and Dennis Spitler; Others, Eva Witkamp, Tim Ford, Linda Devers of 3A Development District, Warren Weekly Reporter and Huntington Herald Press Reporter.

President Jones called the meeting to order at 6:30 p.m. and announced the opening of a public hearing on the 2002 Municipal Budget. Requesting comment and hearing none, the public hearing was closed.

Minutes of the Regular Sessions of July 23, Executive and Special Sessions of July 26<sup>th</sup> were approved as submitted.

President Jones submitted Ordinance 2002-9 for consideration of adoption. Following discussion in regard to the possible need for an utility easement through the portion of Sixth Street being considered for vacation, Council, by consensus, delayed decision pending further investigation. Information is to be available at the next Regular Meeting of Council.

Huffman reported on an August 22<sup>nd</sup> Wastewater Project Meeting held in the Town Hall Annex. Attending had been Morrison, Neff, Huffman, Bob Deal of USDA/Rural Development, Engineers Ben Adams and Jim Lauer of Schnelker Engineering, Attorney Ted Bendall, and Financial Consultant Greg Guerrettaz. The meeting was called by Deal to discuss steps necessary for the initiation of the proposed wastewater project. A time line of steps and the persons responsible for completion was developed. April was targeted for the beginning of construction.

Bice reported that with the masonry being completed, Brudney Construction had indicated that the water treatment project would be completed in six to eight weeks. Morrison is to check the contract as to projected contract dates for completion.

Huffman reported that the "Indiana Downtown" project was proceeding well with business surveys being completed and residential surveying to begin at the August 29<sup>th</sup> meeting of the Process Committee. She commended the committee for its work.

Ordinance 2001-10, an ordinance to replace the Town Convention with Primary Election, was introduced. The ordinance will be considered for adoption at the next regular meeting of Council.

Ordinance 2001-11, an ordinance to increase wages following completion of the ninety day probation period for newly hired employees was introduced. Following discussion, Huffman moved, seconded by Boxell, to suspend rules to allow consideration of adoption at the same meeting as introduction. The motion was approved unanimously. Boxell moved, seconded by Huffman, to adopt Ordinance 2001-11. The motion was approved unanimously.

Discussion was held regarding copies of United REMC's installation/connection charges and fees. The request for the policies had been made as part of the plans to restructure Municipal Electric Utility rates and charges. Morrison reported that the REMC policies had been submitted to Greg Guerrettaz for review.

Morrison reported that Nelson Steele of Butler, Fairman, Seufert Engineering had responded to a past query from Council regarding response to a request from 3A Development District for information regarding transportation assessment. Steele recommended the Council respond with requests concerning the proposed joint downtown project already known to INDOT officials and requests for necessary improvements to the I-69 and SR 5 intersection and development area. Steele offered assistance in the drafting of the response and in meetings that could result from the process.

Linda Devers, Community Development Director with 3A Development District, presented an overview of the Agency and announced that she would be the agency's liaison with the Warren Town Council and would be available for meetings. The annual meeting of 3A Development will be held on October 4<sup>th</sup> in Kendallville.

In response to correspondence from the Indiana Department of Environmental Management concerning development of a Combined Sewer Overflow Long Term Control Plan, Bice reported that an update of current documentation is all that will be needed. The report must be filed in 2003.

Morrison submitted the July financial report.

Bice updated Council on various projects. President Jones presented quotes for purchase of a refurbished street sweeper as follows:

Brown Equipment \$48,000 with a \$5,000 trade in credit Total \$43,000  
Deeds Equipment Total \$54,000

Following discussion with Bice in regard to quotes, Jones moved, seconded by Huffman, to purchase from Brown Equipment. The motion was approved unanimously. Morrison reported that official documentation of award of a recycling grant from the Indiana Department of Environmental in the amount of \$11,250 toward purchase of the Street Sweeper has been received. Fifty percent of the grant monies should be received by the end of September. Remaining monies will be issued under terms of the grant agreement. A quote in the amount of \$26,000 for purchase of a self-contained leaf vac from Brown Equipment was discussed. As the Huntington County Solid Waste District will be offering recycling grants in 2002, the plan for payment to Brown Equipment was presented as a lease purchase with the Town to pay one-half the cost of purchase upon delivery with the remaining amount to be due in six months, allowing for application grant monies. Huffman moved, seconded by Boxell, to approve purchase of a Leaf Vac from Brown Equipment in the amount of \$26,000. The motion was approved unanimously

Consensus by Council was given to a request from Bice for attendance of Bice and utility employees Lee Poulson and Chuck Booher at a one-half day session sponsored by the American Water Works Association in Decatur on September 20th. IDEM CEU hours may be available. Also approved by consensus was a request from Bice that he and Lee Poulson attend a one-day Alliance of Indiana Rural Water meeting in Fremont on September 13<sup>th</sup>. IDEM CEU hours will be available toward wastewater licenses.

Purchases to replace or repair equipment were approved, by consensus, as follows:

USA Bluebook 12-Volt Pump \$678  
USA Bluebook Pipe and Road Cutting Saw \$927  
Nesco Repair to cylinder of Pole Truck \$300-\$500

Fire Chief Ford reported training of the two recently appointed firefighters will be complete by the end of August and updated Council on repairs to 35-71 Pumper Truck.

President Jones reported that Marshal Donnelly was currently attending training in Indianapolis on Interrogation Techniques. Donnelly, talking with Jones by phone, had requested that Council consider purchase of a set of CD's which are being used in that training for \$125. The CD's could then be used to train local officers. Council, by consensus, approved the purchase.

Announcements were as follows:

September 10, 24 Council Meetings  
August 30 3A Board of Directors, 7:00 a.m.  
September 3 Closed, Labor Day

In general discussion, a petition from residents of Tower Heights requesting a lower speed limit was presented. Council had previously considered a request to lower the speed limit and had denied the request. Deputy Marshal Spitler commented on the situation stating that the shortness of the street and the fact it is a dead-end kept the traffic at a low rate and that in previous patrols of the area it had been noted that not much traffic was present in the addition of approximately fourteen homes. The residents had stated that children playing in the street were at risk. Spitler suggested that more patrol through the area be done and that a report be made back to Council at the next regular meeting. Council concurred.

There being no further business to come before Council, the meeting was adjourned.

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Marilyn Morrison Clerk-  
Treasurer

Approved by Town Council:

As \_\_\_\_\_ President As \_\_\_\_\_ Member  
Harold Jones Jaqueline Huffman

As \_\_\_\_\_ Member As \_\_\_\_\_ Member  
Ron Neff (Absent) Chod Boxell