Minutes of Regular Meeting, September 23, 2002

The Town Council of the Town of Warren met Monday, September 23, 2002, for a Regular Council Meeting in the meeting room of the Town Hall Annex, 131 N. Wayne Street, in accordance with the rules of this Town Council and applicable law.

Those present were: Council Members, Chod Boxell, Jacqueline Huffman, Ron Neff and Harold Jones; Clerk-Treasurer, Marilyn Morrison; Employees, Larry Poulson, Darrel Bice, and Steve Donnelly; Others, Carol Pugh of HCUED, Warren Weekly Reporter, Huntington Herald Press Reporter, Tim Ford and representatives of Warren Boy Scouts.

President Jones called the meeting to order at 6:30 p.m.

Minutes of the Regular Meeting of September 9 were approved as submitted.

Pat Riley and Jeff McCoy, local Scout leaders, updated on plans and needs for the Tomahawk District Fall Camporee scheduled for October 18-20 at the Scout Cabin and surrounding area with at least 150 scouts and 50 adults expected. Submitted to Council was a Certificate of Insurance from the Anthony Wayne Area Council #157 as previously requested to be filed. Bice was instructed to work with the leaders to clean the area as much as possible and to provide trash services to the area. The scouts will also conduct a general cleanup of the area on October 5th.

President Jones announced that USDA-Rural Development has scheduled a September 24th meeting at 9:00 a.m. in the Council Meeting Room to finalize financing of the wastewater project.

Resolution 6-2002, tax rate for the 2003 Municipal Budget, was submitted for consideration of adoption. Following discussion, Boxell moved, seconded by Huffman, approval of Resolution 6-2002 which would set the tax rate at .84 per one hundred dollars to support the 2003 Municipal Budget. The motion was approved unanimously.

Bice submitted an invoice copy from Ben Herr for landscaping of the area surrounding the water treatment plant as being done by Brudney Construction to complete the project. Bice is to continue to work with Herr Landscaping for additional landscaping plans as the treatment plant is part of Tower Park and should be landscaped accordingly.

Following discussion, Jones moved, seconded by Boxell, adoption of the revised personnel policy as submitted by Rick DeLaney, attorney and as reviewed by Council and employees. The motion was approved unanimously.

Jones moved, seconded by Neff, adoption of Ordinances 2002-15, 16, and 17 as previously introduced. All relate to salaries, wages, and benefits for the calendar year 2003. The motion was approved unanimously.

Morrison reported that Keystone Consulting had scheduled conversion of the budget software to a windows program for November 19th. The Clerk-Treasurer's Office will be closed on that date for training with the new system.

Ordinance 2002-18, an ordinance amending the Town Code in regard to rules and regulations pertaining to Tower Park, was introduced. The ordinance specifically addresses use of the Tower Park Walkway.

Morrison submitted copies of correspondence from Centennial Communications requesting permission to attach an antenna to the Eleventh Street Water Tower, including a sample form of agreement. Council, by consensus, took the matter under advisement, requesting that the proposed agreement be submitted to Attorney Bendall for review and comment. A representative of Centennial will be in attendance at the next regular meeting of Council to further discuss the proposal.

Jones, Neff and Huffman reported on the IACT Annual Conference held in Indianapolis September 15-19th. Council members commended Morrison for so ably representing the Town of Warren and municipalities throughout the State of Indiana as the first Clerk-Treasurer in the 103 year history of the Indiana Association of Cities and Towns to hold the office of President. In addition Morrison was commended for the manner in which her duties as Warren Clerk-Treasurer were fulfilled throughout the past year and her commitment to the Town of Warren in general.

Neff reported that the Huntington County Solid Waste District would be holding a hazardous waste collection day on October 19 from 8:00a.m. to 1:00 p.m.. The event will be held at Yeoman Park in Huntington.

Morrison reported that the Indiana Board of Local Government Finance public hearing on the proposed 2003 Municipal Budget has been scheduled for October 8 at 1:30 p.m..

Bice updated utility and street projects. Approval by consensus was granted for tractor and spreader rental for land application of sludge at the cost of $37 from Waldo Knight.

Ford, Fire Chief, reported that the Huntington County Communication Department was requesting access rights to the Tower Park water tower for placement of a communications antenna with the Town of Warren to cover electricity costs of approximately $50 per year. The project has been ongoing to improve radio communication in the Warren area. Council concurred with the request.

Marshal Donnelly submitted a written request for purchase of two lap top computers from Circuit City at approximately $1900 each for use in the squad cars. The computers are the initial step in the process of switching to in-car computer access to the Huntington County Communication System. The 2003 budget as well as grant monies are to cover the remaining cost of the system. Boxell moved, seconded by Neff, approval of the purchase. The motion was approved unanimously.

The annual fall walkthrough of Tower Park has been scheduled for Saturday, September 28 at 9:00 a.m.. A list of winter projects will be compiled by the Council in conjunction with the Advisory Park Board.

Announcements were as follows:

October 14, 28	Council Meetings
September 24, 26	Mainstreet Conference, Nappanee
October 7	"Our Town" Arts Festival Meeting, 7:00 a.m., Annex
October 8	HCUED, 7:00 a.m., Northstar
	WALDC, Noon, Annex
	Budget Hearing, 1:30 pm, Courthouse
	"Our Town", 7:00 p.m., Annex

General discussion was held.

There being no further business to come before Council, the meeting was adjourned.

By_____Clerk-
Marilyn Morrison Treasurer

Approved by Town Council:

As_____President As_____Member
Harold Jones Jaqueline Huffman

As_____Member As_____Member
Ron Neff Chod Boxell